



# TRANSITION PLAN LLANHARI CLUSTER

2024 – 2025

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# Transition Plan Steering Group

## **Headteachers of the associated Primary schools and Headteacher of Ysgol Llanhari:**

Mrs Meinir Thomas	Ysgol Llanhari
Miss Nia Pugh	Ysgol Dolau Primary
Miss Nia Downes	Ysgol Gynradd Gymraeg Tonyrefail
Mr Ryan O'Neil	Ysgol Gynradd Gymunedol Gymraeg Llantrisant

## **Lead for Transition:**

Mrs Cath Webb	Assistant Headteacher, Ysgol Llanhari
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## **Key Staff**

ALNCo Ysgol Llanhari	Mrs Elin Hobbs
Assistant Head - Wellbeing	Mrs Elen George
Year 7 Progress Leader	Mr John Rivers
ALNCo Dolau Primary School	Mrs Sally-Anne Leyshon
ALNCo YGG Tonyrefail	Miss Rachel Withey
ALNCo YGGG Llantrisant	Miss Rebecca Jones

## **Curriculum Committee Members**

Ysgol Llanhari	Mrs Cath Webb (Chairperson)
	Miss Angharad Morgan
Dolau Primary School	Miss Nia Pugh / Miss Rhian Jenkins
YGG Tonyrefail	Miss Ceri Hughes
YGGG Llantrisant	Miss Sara Williams

## **Year 6 Teachers**

Ysgol Llanhari	Miss Imogen Hunt
Dolau Primary School	Miss Nia John
YGG Tonyrefail	Mr Aled Hughes
YGGG Llantrisant	Miss Rebecca Jones

## **AOLE Sub-Committee Chairpersons and Secondary Department Representatives**

Science & Technology	Cath Webb, Helen Bevan, Daniel Harries, Gary Jones
Health & Wellbeing	Angharad Morgan
Languages, Literacy & Communication	Ffion Richards, Lisa Morrish, Emma Goodridge, Catrin Rowlands, Lowri Reid
Mathematics & Numeracy	Sara Williams, Lloyd Owens
Expressive Arts	Nia Pugh, Lowri Guy, Rhiannon Rees-Williams
Humanities	Ceri Hughes, Helen Lougher, Sian Morris, Cai Willis, Llinos Davies
RSE & RVE	Angharad Morgan, Llinos Davies

# Llanhari Cluster Transition Plan

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Llanhari Cluster collaborates successfully in order to develop plans, processes and curriculum in a way that ensures continuity and progression for all learners as they transition from Year 6 to Year 7.

The Cluster strongly believes that building on previous attainment and achievement and supporting learners' well-being as they transition to Year 7 is key in ensuring that each individual succeeds and thrives.

The four schools are committed to the purpose of this plan in order to ensure the best educational and social experience for each individual under their care, while aiming to make them healthy, confident, ambitious, creative and enterprising learners who will be prepared to be ethical citizens in the twenty-first century.

This Transition Plan was drawn up jointly by the Governing Body of Ysgol Llanhari and has been agreed by the Governing Bodies of the Primary schools that feed us, namely Ysgol Dolau, YGG Tonyrefail and YGGG Llantrisant.

The cohort of learners for whom this Plan applies are Year 6 learners who will join Year 7 in the Autumn term of 2025 (2025 to 2026 academic year)

## **The purpose of our Transition Plan**

The purpose of this plan is to support the transition process of our cohort of learners who will be moving from Year 6 to Year 7 under Curriculum for Wales.

Our Plan focuses on how continuity of learning will be achieved through curriculum design, planning and teaching for learning for Year 6 learners under Curriculum for Wales, and how individual learner needs and wellbeing will be supported during transition.

We aim to:

- support and strengthen the links between Ysgol Llanhari and the feeder Primary schools
- work together to support coherent learner progression
- maintain a common understanding of progress
- support the general wellbeing needs of learners
- ensure appropriate pace and challenge in the way we approach progress when refining our curriculum and assessment arrangements

## **Supporting and strengthening the links between the schools within the Cluster**

The Lead for Transition takes responsibility for drawing up the annual calendar and coordinating opportunities for Headteachers and key members of staff within each school to meet in order to ensure we reach the objectives of the Transition Plan as a cluster.

As a cluster, we have drawn up and published a Curriculum for Wales Summary.

## **Supporting coherent learner progression**

We arrange for the Curriculum Committee and for Leaders of the Areas of Learning and Experience who are members of our Cluster Sub-Committees, to meet at least once a term in order to work together to ensure an effective learning continuum and support coherent learner progression.

The planning of our curriculum is a continuous conversation between the four schools to ensure that it is authentic for our pupils and reflects the needs and contexts of our communities. The learners continue to be central to the process and their views are integral. We continue to hold discussions in order to be able to refine which knowledge, skills and experiences will ensure consistency for our learners along the continuum and will support our learners to move forward.

The Four Purposes are at the heart of the Llanhari Cluster curriculum and this is our aspiration for all of our learners. Our schools' curriculum is broad, balanced and inclusive and suitable for learners of different ages, abilities and talents. It includes learning opportunities within and across each of the Six Areas of Learning and Experience and covers the statements of what matters. In realising the curriculum, we will foster our learners' understanding of the cross-curricular themes and give full consideration to the mandatory elements of the Curriculum.

The cross-curricular skills of literacy, numeracy and digital competence are embedded throughout the curriculum and we ensure that there are plenty of opportunities for pupils to develop, refine and apply these skills across the areas of learning and experience.

## **A common understanding of progress**

The Llanhari Cluster agrees that progress within learning is the process of developing and improving skills, knowledge and understanding over time. The Principles of Progression are the foundation of our curriculum within the cluster and the Descriptions of Learning provide guidance on how our learners should progress across our learning continuum.

The Cluster schools arrange time so that leaders and teachers can have professional discussions. Dialogue is paramount in order to continue to develop and maintain an agreed understanding of progression. The Sub-Committees of the four schools work together to ensure that practitioners understand what learners' progress should look like and we work to provide reference points which guide the planning as well as the teaching and learning of the curriculum. This helps practitioners to think about and use a wide range of assessment methods to understand progression (e.g. providing high quality feedback to learners, self-assessment and peer assessment). No one assessment method will fully capture learners'

progress. We therefore use a wide range of methods to create a holistic picture of the learner and to support them to make progress in the curriculum of our individual schools.

The four schools agree that assessment is the process of looking at the progress of our learners. As a cluster, we would like our learners to know where they are on their learning journey, where they need to go, and what they need to do to get there. We support individual learners continuously, day by day, by using assessment for learning as well as identifying individual learners' progress over time.

Our Year 6 learners will be taking the personal assessments. These will give us a formative tool as a cluster to reflect on learners' strengths in reading and numeracy, and the next possible steps to progress in their learning. We arrange for Year 6 teachers to share this information about progress during a meeting with Ysgol Llanhari staff in the Summer term.

Year 6 teachers share 'Class Indicators' during the Summer term. This is done for Mathematics and Numeracy as well as *Oracy, Reading and Writing* within the Languages, Literacy and Communication AOLE (Welsh and English). The Indicators show **progress** against **attainment** which gives an overall picture of **achievement**. The Cluster has agreed definitions of what progress, attainment and achievement are and this information is shared with staff in each primary school to ensure consistency in assessing and completing the indicators.

An 'Attitude towards Learning' spreadsheet is also completed where each pupil is given a grade for elements such as respect, contribution, and persistence and resilience. We use a scale of 1-4, with 1 representing 'area of concern' and 4 representing 'excellent'. This is used as a tool to deepen our knowledge of individuals and to partially explain if a pupil has made low progress in Year 6. This enables us at Ysgol Llanhari to prepare and provide support where it is needed in Year 7.

### **Supporting the general wellbeing needs of learners**

Although it is an exciting time, we recognise that moving to a new school / department is a big step that can cause some individuals and their families to feel apprehensive. We will therefore strive to make arrangements to help alleviate any concerns early in the academic year.

#### ➤ School Visits

Parents of Year 6 pupils will have had the opportunity to have a tour of the school and to visit a variety of departments whilst their child was in Year 5. An Open Evening is held during the Summer term whereby Assistant Headteachers share information on wellbeing, ALN, curriculum and teaching & learning and the teachers give a taste of what teaching and learning looks in the form of workshops or presentations. The pupils have the opportunity to follow a timetable of activities.

An Information Evening is held for the parents of Year 6 pupils during the Summer term in order to share key information about Ysgol Llanhari.

➤ Transition Days

Transition days are organised during the year which help learners get to know teachers and familiarise themselves with the school campus as well as teaching methods. These days are planned so that learners have the opportunity to get a taste of activities across the six Areas of Learning and Experience. The first is held during Year 5 and this is followed by a further 3 days in Year 6.

➤ International Languages Lessons

One of our International Languages teachers at Ysgol Llanhari visits Years 5 and 6 at each school within the cluster on a weekly basis in order to build relationships and spark pupils' enthusiasm before they start Year 7. This collaborative work with our cluster schools has had a notably positive effect on the confidence and progress of pupils when they transition to Year 7.

➤ Wellbeing Visits

We arrange for the ALNCo and Assistant Headteacher responsible for Wellbeing at Ysgol Llanhari to visit each primary school/department in order to discuss the wellbeing needs of individual learners during the Spring and Summer term. We then make preparations for Year 7 based on these visits.

The ALNCo will ensure that pupils' specific needs are met in Year 7. One of our main objectives is to ensure that there is continuity in the provision of support the pupils will have received in their Primary setting. Our aim is to ensure that plans are in place for pupils before they reach Year 7 in order for teachers to be fully aware of their needs and of the necessary provision in a timely manner.

We also offer opportunities for parents/carers of Year 6 pupils to visit the school on an individual basis during the Summer term if they wish. They can visit the 'Hafan' and meet the Wellbeing Team.

The Year 7 Progress Leader meets Year 6 pupils regularly during the year in order to get to know them, to become a familiar face and also to understand the needs of individual learners who may need support as they transition. The PL will hold discussions with key members of staff from the Primary schools in order to gather information and get a complete picture of each individual transitioning to Year 7 in September 2025. The PL will provide all teachers and the pupils' Personal Tutors with a complete profile of each child.

➤ Attendance

Information about pupils' attendance is shared during our information sharing meetings. Our cluster has one attendance officer who is familiar with supporting the families of our schools. This means that there is continuity in the support given to families. As a cluster, we agreed on standards regarding the guidelines given to parents in order to encourage good attendance and to try to reduce unnecessary absences such as for holidays.

# Ysgol Llanhari Cluster Transition Plan

## 2024 to 2025

### Main aims of our Transition Plan

The aims of our Transition Plan show how we will strive to ensure the following outcomes as Year 6 learners transition to Year 7:

- ✓ Ensure continuity of learning
- ✓ Support the learning needs of individual learners
- ✓ Support the progress of individual learners
- ✓ Support the wellbeing needs of individual learners

### Reviewing and Monitoring

Together with key members of staff in the Primary schools, the Lead for Transition will review and monitor the impact of the Transition Plan.

Objective	When?	Outcome
Hold Steering Meetings for Headteachers and key staff within the cluster once a term	12 Sept 2024 (Thur) 20 Jan 2025 (Mon) 8 April 2025 (Tues)	Coordinating and managing the transition process. Evaluate the impact of the Transition Plan and agree on the 2025 to 2026 Plan
Hold 3 Transition days for Year 6 pupils. Learners to meet Year 7 Tutors on the third Transition day if possible	1 Oct 2024 (Tues) 4 June 2025 (Wed) 30 June 2025 (Mon)	Start to get to know Year 6 learners. Learners start to settle in. Support the wellbeing needs of learners. Ensure continuity of learning. Respond to any concerns that stem from the questionnaire following our first transition day
Ysgol Llanhari's International Languages Teacher to continue holding weekly lessons with Year 5 and 6 pupils in the Primary schools.  Share Pupil Voice questionnaire.	Weekly See LET Timetable  Spring term	Supporting learners' progression when transitioning from Primary to Year 7. Continue to improve standards in the department Ensuring value for money
Hold an Information Evening for parents/carers of Year 6 learners	4 June 2025 (Wed)	Ensure that the process of transition in September 2025 is smooth Opportunity for Yr.6 pupils to perform what they have learnt and practiced during the Transition Day (Expressive Arts)

Assistant Headteacher for Teaching and Learning (along with Transition Leader) to organise a joint INSET day with a focus on progression and Teaching and Learning.	21 October 2024 (Mon)	Ensure continuity of learning and maintain a shared understanding of progression. Set a clear focus for the sub-committee meetings during the year.
CfW Committee to meet once a term: -Set an agenda for the Sub-Committees -Report back on the progress of the meetings -Monitor impact -Discuss CfW and assessment updates -Organise relevant training for the Sub-Committees (AoLE Leaders) and staff	See Transition Calendar	Ensure continuity of learning, from Year 6 to Year 7 Share good practice. Review the Curriculum Plan. Ensure consistency in assessment processes where possible.
The AoLE Sub-Committees to meet <b>where needed</b> -continue to develop and maintain shared understanding of progress -refine progression maps (information, skills and experiences across the continuum) -discuss teaching and assessment	See Transition Calendar and Sub-committee's Self Evaluation document 23/24	Ensure continuity of learning, from Year 6 to Year 7. Support the progress of individual learners. Support Year 6 teachers in assessing progress before pupils transition to Year 7
Year 7 Progress Leader to visit Year 6 in each school to gain a clear picture of the classes	Between Transition days 2 and 3	Ensure consistency with regards to the cluster's understanding of attainment and progress
Hold meetings for Tracking Progress JRS and FPR to meet with Year 6 teachers -share evidence of pupils' work -share 'Class Indicators' -share 'Attitude to Learning' spreadsheets -share information about the Personal Assessments	14 May 2025	Ensure continuity of learning and maintain a shared understanding of progression Support the process of transferring information Identify pupils that will require support to improve their attitude to learning
Year 7 Progress Leader to meet Year 6 teachers in order to gather information and create a complete profile of each child	Transition Day 3 30 June 2025	Ensure that the learning needs of all learners are supported as they transition from primary school to Year 7
ALNCo and the Assistant Headteacher responsible for Wellbeing at Ysgol Llanhari to meet the ALNCo and Year 6 teachers of the Primary schools. Identify ALN pupils and share relevant information.	Spring and Summer Term	Ensure that the wellbeing needs of all pupils are supported as they transition from primary school to Year 7 Ensure progression and continuity in provision during transition (ALN)
Offer an opportunity for parents/carers of Year 6 learners to visit the Hafan and meet the Inclusion Team. ALNCo and Assistant Headteacher responsible for Wellbeing to arrange this.	Where possible during the Summer Term	Ensure that the wellbeing needs of all pupils are supported as they transition from primary school to Year 7



ALNCo and Assistant Headteacher responsible for Wellbeing to share key information about pupils joining Year 7	INSET September 2025	Ensuring that the wellbeing needs of all pupils are supported as they transition from primary school to Year 7
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***This Transition Plan has been agreed on behalf of the Governing Bodies of Ysgol Llanhari, Ysgol Dolau Primary, YGG Tonyrefail and YGGG Llantrisant.***